



The following information is needed to install a fence, deck, shed, pool, patio, walkway and landscaping.

- Plot plan showing the shed/fence/deck/pool/patio/walkway/landscaping to and from the property lines. Please use the one that shows the swales and easements.
- A detailed description of the project along with brochures, sketches, drawings and/or photos. To scale is preferred. *(See attached Submission Form)*
- What they are made of – material, colors, etc. *(See attached Submission Form)*
- Approx. cost *(See attached Submission Form)*
- Who is doing the work along with their license number *(See attached Submission Form)*
- Approx. start & finish date *(See attached Submission Form)*
- Storm water management plan from a licensed Engineer – **NO EXCEPTIONS!!** This is required for any structure that causes the land to be impervious, including a deck. This may not be required by the township/borough, but it is required for HOA approval. We also require an inspection report before the stone is put down and after the project is complete from that Engineer.

Please keep in mind the following:

- Shed colors and material **MUST** match your existing home colors and material
- You cannot block any drainage easements or swales
- Soil amendments cannot be disturbed
- PA One call **must be** made before you dig (811)

You will also need to get a permit from the township/borough after HOA approval.

Please send all information to info@jamyershomes.com or mail to JA Myers Homes, 160 Ram Drive, Hanover, PA 17331.

If you have any questions, please contact Caleen at 717-797-5756.

HOA Approval may take up to 60 days from the time a **complete** request is received. Incomplete submissions can take longer. Projects cannot be started until the HOA approval letter has been issued.

We are not able to accommodate rush requests!



HOA Request Submission Form

Date Submitted _____

Homeowner(s) Name _____

Phone _____ Email _____

Address _____

Development _____ Lot _____

This request is for _____

Description of Request _____

Contractor _____ License # _____

Cost _____ Approx. start and finish date _____